



Wandsworth

We hereby certify this
to be a true copy of the
original.

ask law
Angela Storeham Burstone
Solicitors, Crawley

Wandsworth Council

Administration Department
The Town Hall Wandsworth High Street
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Please ask for/reply to: G.K. Jones
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Our ref: GKJ/

Your ref:

Date:

To whom it may concern

Outsourcing of functions to Euro Parking Collection Plc

We, **The Mayor and Burgesses of the London Borough of Wandsworth**, of The Town Hall, Wandsworth High Street, London SW18 2PU ("the Council"), confirm that we have outsourced the following functions only: -

- a) the carrying out collection of Penalty Charge Notice's (PCN's) issued by or on behalf of the Council in respect of foreign registered vehicles (i.e., vehicles registered outside of the UK) and rental cars with foreign hirers within the London Borough of Wandsworth as defined within the Road Traffic Act 1991 as amended or enacted from time to time ("the 1991 Act");
- b) the dealing with all contacts with car registers, tracing, production and mailing of up to two reminders to the foreign vehicle owners/keepers or hirers who have outstanding (unpaid) PCN's issued by or on behalf of the Council in respect of the said vehicle by the payment due date under the 1991 Act;
- c) the dealing with all communications (written and oral) with the foreign vehicle owners/keepers or hirers;
- d) the assisting with all legal proceedings i.e. representation and/or ratification in local courts, instruction of local bailiffs and/or solicitors/lawyers; and
- e) the performing of all Services incidental to the foregoing.

to **Euro Parking Collection Plc**, of 10 Tiller Road, London E14 8PX for the duration and in accordance with the terms of the contract executed by the Council and Euro Parking Collection Plc of even date.

Signed: *Gerald Jones*

Name: *GERALD JONES*

Title: *CHIEF EXECUTIVE*

acting for and on behalf of **The Mayor and Burgesses of the London Borough of Wandsworth**:

Dated: *27th February 2004*

www.wandsworth.gov.uk

Chief Executive and Director of Administration: Gerald Jones